



About PRAZ

Mandate of the Procurement Regulatory Authority of Zimbabwe

The Procurement Regulatory Authority of Zimbabwe (PRAZ) was established after the State Procurement Board (SPB) was disbanded, through the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] which repealed the Act, No. 2/99 [Chapter 22:14]. The new mandate of the Authority is to set standards, supervise public procurement proceedings to ensure transparency, fairness, honesty, cost-effectiveness and competition. The reforms separate regulatory and operational functions. The Act became operational starting January 2018 through S.I 152 of December 2017.

Vision

A responsive regulator, driving a modern efficient and effective Public Procurement system by 2030.

Mission

To set standards and regulate public procurement and disposal of public assets in a manner that is transparent, fair, honest, cost effective and competitive.

Our Values

Integrity-We deal with all stakeholders with honesty and fairness.

Transparency -We base our actions on clear and accurate information.

Accountability- We are responsible for all actions

Fairness-We treat our stakeholder fairly

Professionalism-We possess high standards of behaviour in the executing our duties

Public Service -We advance public interests.

Our Objectives

The Objectives of the Act as specified in Section 4 of the PPDA Act are:

- (a) To ensure that procurement is effected in a manner that is transparent, fair, honest, cost effective and competitive;
- (b) To promote competition among bidders; and
- (c) To provide for the fair and equitable treatment of all bidders, leading to procurement contractors that represent good value for money; and
- (d) To promote the integrity of, and fairness and public confidence in procurement processes; and

- (e) To secure the implementation of any environment of any environmental, social economic and other policy that is authorised or required by any law to be taken into account by a procuring entity in procurement proceedings.

Functions of the Procurement Regulatory Authority of Zimbabwe

The mandate of the Authority is to supervise public proceedings to ensure transparency, fairness, honesty, cost-effectiveness and competition. The reforms separate regulatory and operational functions.

The functions of the Procurement Regulatory Authority of Zimbabwe as outlined in the Public Procurement and Disposal of Public Assets Act are as follows:

- (a) To ensure that public procurement is effected in a manner that is transparent, fair, honest, cost effective, competitive and in compliance with the Act; and
- (b) To monitor and supervise procuring entities and the public procurement system in order to secure compliance with the Act, and to implement electronic means of monitoring and supervising procuring entities and the public procurement system; and
- (c) To issue technical guidelines and instructions regarding the interpretation and implementation of this Act; and
- (d) To prepare standard documents and templates to be used in connection with public procurement and to enable procuring entities to maintain records and prepare reports; and
- (e) To develop the use of electronic tools for procurement including a public procurement website and statistical databases containing information on public procurement in Zimbabwe, and specify the conditions under which such databases will be availed to the public; and
- (f) To enable the publication on the Authority's website of documents that are required to be published by procuring entities; and
- (g) On request, to give advice and assistance to procuring entities: Provided that no such advice or assistance shall limit the responsibilities of a procuring entity for compliance with this Act; and
- (h) To Promote the training and profession development of persons engaged in public procurement so as to ensure their adherence to high ethical standards; and
- (i) To develop and implement a transparent and equitable framework for the registration of bidders or contractors, and
- (j) To develop and advise the Government on ways in which the environmental, social and economic policies of Zimbabwe, including those designed for economic empowerment and domestic preferences, may be implemented through public procurement; and
- (k) To refer contraventions of this Act to appropriate enforcement or disciplinary authorities; and
- (l) To establish and implement an independent review mechanism to deal with challenges brought by aggrieved bidders in accordance with Part X of the Act or by other persons in accordance with Part XII of the Act; and

- (m) To consult regularly with persons in the public and private sectors who have an interest in the public procurement system, in order to assess their perception of the system; and
- (n) To recommend amendments to the law regarding public procurement, in light of international practices and experience; and
- (o) To exercise any other function conferred or imposed on the Authority by or under this Act or any other enactment.

Functions of the Operations Division

Operation Divisions is responsible for:

- (a) Supplier's registration.
- (b) Issuing technical guidelines.
- (c) Providing Secretarial services to the Special Procurement Oversight Committee (SPOC)
- (d) Authorisation of Procuring Entities to conduct procurement

Capacity Building Functions

In pursuit of fulfilling the above functions, the Authority's Capacity Building Division is currently working on the following core activities:

- (a) Development and implementation of Capacity Building strategy.
- (b) Accreditation of courses and training providers
- (c) Professionalization of public procurement

Monitoring and Evaluation Functions

The Monitoring and Evaluation Division is responsible for:

- (a) Developing and monitoring and compliance tools, to ensure compliance with the legal framework and to monitor and report on the performance of the procurement system.
- (b) Monitoring and supervising procuring entities and the entire public procurement system in order to secure compliance with Public Procurement and Disposal of Public Assets Act and Regulations (PPDPA).

Legal Department

The legal Department is responsible for:

- (a) Secretarial services to the Board.
- (b) Secretarial services to SPOC
- (c) Secretarial services to Appeals Committee
- (d) Legal advice to Procuring Entities and Bidders

Finance Department

The Finance department support the functional Divisions and Divisions and responsible for:

- (a) Facilitating the payment by Public Sector suppliers and bidders of:

- (b) Applications for exemptions fees
- (c) Application to conduct procurement
- (d) Registration of Public Sector suppliers' fees.
- (e) Contract administration fees payable by contractors.
- (f) Public procurement continuous development training fees.
- (g) Bid security deposit.
- (h) Facilitating Bid bond refunds.

Contact Details

Procurement Regulatory Authority of Zimbabwe

9th Floor, Pearl House

61 Samora Machel Avenue

Harare

Email

reception@praz.org.zw / enquiries@praz.org.zw

Telephone

+263 (242) 752 349-42 | 753 132 | 790 080

Toll Free Line

+263 712 899 505

Social Media

Facebook- praz.zw

Twitter- praz_zw

Website- www.praz.org.zw

PRAZ services portal- <https://portal.praz.org.zw/>